

## WEST VIRGINIA RACING COMMISSION

### Chief Financial Officer

Senior level accounting manager experienced in managing internal accounting operations and administrative staff. Directs the preparation of financial statements and all necessary reports needed to properly account for the responsibilities of the Racing Commission as a state agency. Supervises accounting and clerical staff. Reports to the Executive Secretary and the Racing Commission on all internal financial reporting and accounting management responsibilities. Prepares forecasts, budgets and special reports as needed. Designs, implements and maintains the agency's automated general ledger system and serves as the agency's contact for external audits and all matters relating to state level accounting responsibilities. Advises Executive Secretary and Commission on governance matters at the racetracks and maintains a system of funds allocations which supports the agency's requirement to statutorily disburse funds. Verifies the audit of capital reinvestment projects and ensures proper accounting internal controls are established and followed. Knowledge of auditing processes, accounting standards (Generally Accepted Accounting Practices), state government organization and processes. Capabilities for the interpretation of legislation, personnel management of staff, and the ability to present orally and in writing to senior management. CPA preferred with five years of experience in the field of accounting in operational accounting roles which includes staff supervision. Candidates are subject to background investigation and work history verification. Salary commensurate with experience and qualifications. Submit resume to: West Virginia Racing Commission, 106 Dee Drive, Suite 2, Charleston, WV 25311.